



## PUBLIC WORKS DEPARTMENT

500 W. Third Street • Newberg, Oregon 97132 • 503.537.1234 • Fax 503.554.9411

### ADA Parking Stencil



The City of Newberg provides a stencil to be used by businesses and organizations within the City of Newberg for marking ADA parking spaces, Free of Charge.

Requirements for use of ADA Parking Stencil;

1. Borrower must provide name of business or organization, name of contact person, and contact phone number.
2. Borrower must pick up and return stencil to:  
Newberg Public Works Maintenance Facility  
500 West Third Street,  
Newberg Oregon, 97132,  
Phone (503)-537-1234
3. Use of stencil is limited to one week (7 Days)
4. Stencil must be returned clean and ready for use. Borrower is responsible for any damages while using the stencil and may be charged for repair or replacement.
5. Failure to return stencil, keep longer than 7 days without prior approval, return clean, undamaged and ready for use, may result in charges for repair or replacement and denial of future use.
6. ADA parking stall and signage shall be installed to current ADA standards which are available online at  
<http://www.newbergoregon.gov/sites/default/files/fileattachments/planning/page/3845/parking20standards20handout20rev2007202012.pdf>

Business or Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Date out: \_\_\_\_\_ Date to be returned: \_\_\_\_\_